YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	IQBAL COLLEGE, PERINGAMMALA
• Name of the Head of the institution	Major Dr. U. Abdul Khalam
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04722845537
• Mobile no	9447026761
• Registered e-mail	iqbalcollege@rediffmail.com
• Alternate e-mail	iqaciqbal@gmail.com
• Address	Daivapura P O, Peringammala
• City/Town	Thiruvananthapuram
• State/UT	Kerala
• Pin Code	695563
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)

	• Name of the Affiliating University	**Kerala University**
	• Name of the IQAC Coordinator	**Dr. V. Jayaraju**
	• Phone No.	**04722845537**
	• Alternate phone No.	**9447958248**
	• Mobile	**9447958248**
	• IQAC e-mail address	**iqaciqbal@gmail.com**
	• Alternate Email address	**vjayaraju@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)		https://www.iqbalcollege.edu.in/uploads/downloads/AQAR%202019-20.pdf
4.Whether Academic Calendar prepared during the year?		**Yes**
	• if yes, whether it is uploaded in the Institutional website Web link:	https://www.iqbalcollege.edu.in/studentsupport?page=Academic%20Calendar

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.77**	**2010**	**04/09/2010**	**03/09/2015**
Cycle 2	**B++**	**2.86**	**2018**	**30/11/2018**	**29/11/2023**

6.Date of Establishment of IQAC	**01/06/2011**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Teaching Faculty	Salary	State Government	2020-21	43082813
Administrative Staff	Salary	State Government	2020-21	14930348
Guest Lecturers	Salary	State Government	2020-21	2647900
institution	Academic and Infrastructure Support	State Government	2020-21	400799

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	**2**	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Commencement of Add-on Courses affiliated to CACEE, University of Kerala.

Training sessions for teaching staff for handling online platforms.

Orientation for students regarding online classes and financial

assistance for the needy

All necessary arrangements have been made for starting Research center for History in the next academic year

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To conduct seminars and workshops	Quality enhancement
Students satisfactory survey	Improvement of teaching learning process
Feedback collection and analysis	Improvement of curriculum
Physical verification of stock	Annual stock verification
To start new add on courses	To make the students job oriented
To expedite the pending CAS promotion of faculties	Faculties got their promotions on time.
To encourage extension activities	Improve social commitment
To encourage faculties to attend orientation and refresher courses	Opportunity for career advancement

13.Whether the AQAR was placed before statutory body? — **Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Council	24/01/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	08/02/2022

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	**307**

File Description	Documents
Data Template	

2.Student	
2.1 Number of students during the year	**1200**

File Description	Documents
Institutional Data in Prescribed Format	

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**443**

File Description	Documents
Data Template	

2.3 Number of outgoing/ final year students during the year	**385**

File Description	Documents
Data Template	

3.Academic	
3.1 Number of full time teachers during the year	**50**

File Description	Documents
Data Template	

3.2	**50**

Number of sanctioned posts during the year

File Description	Documents
Data Template	[View File]

4.Institution

4.1 Total number of Classrooms and Seminar halls	**37**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**1.4**
4.3 Total number of computers on campus for academic purposes	**66**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Iqbal College, Peringammala, a well-known institution of higher education offers eight undergraduate and three postgraduate programs. The college is affiliated to the University of Kerala and follows the curriculum prescribed by the University. The implementation of Choice Based Credit and Semester System in the college by the University of Kerala in 2010 facilitated students to secure their Bachelor degree with electives and open courses. During this academic year University of Kerala put forward several new initiatives and innovative courses.BA Economics and Media Studies, a double main new gen UG course was introduced in the college under innovative courses initiatives. The PG programmes also come under the Semester System. The curriculum and strategies adhere to the mission and vision of the institution. The introduction of open course provided a gate way to an interdisciplinary approach and enabled students to have a say and choose their area of interest. In the fifth semester students can choose open course offered by other departments. The chosen course is allotted to the student based on his/ her own merit. The open courses offered by each department are subject to the stipulations of the university and are finalized after considering the demand for the course. There are also Add-on

Courses that help the students to learn an additional skill along with their course which in turn improves their chances of employability. The curriculum of these courses is developed by the teachers-in-charge with assistance from experts in the concerned field.

The Covid-19 pandemic, after hitting worldwide leading human beings in general to think a new and start afresh, led academicians also towards new methods of teaching and learning. Academic year 2020-2021 witnessed a new wave of teaching and learning in Iqbal College, like other higher educational institutions. The Principal and IQAC were keen to make teachers ready to face challenges posed by online classes. This conviction led to the arrangement of a lecture series, online workshop to enhance the teachers and enable them to handle online classes effectively. The classes were conducted in online platform by experts in the area and the teachers responded enthusiastically. The teachers attend a number of online refresher and Orientation courses as well as national and international academic programmes. They participate in the design and development of the syllabi and curricula through representation in academic bodies. In our college classes were taken in Google Meet and Zoom Platforms. The materials in digital format were posted in Google Classroom, the use of which can be benefit for the students even after the semester passes. The UG and PG monitoring committees and IQAC systematically supervise and monitor the implementation of the curriculum. Tutorial system has also been introduced for the benefit of the students. Student centred teaching activities often go beyond the class room and attempted to energize the cognitive, affective and psychomotor domains of the learner that can lead them to higher order thinking skills like analysis, synthesis and evaluation. Such activities include stipulated assignments, seminars, test papers, open forums etc.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college is affiliated to the University of Kerala and hence the academic calendars mandated by the university are to be strictly followed by the college. Academic calendar is released by the

University for every semester. The institution adheres to the academic calendar for the conduct of CIE. The academic calendar is downloaded from the university website and posted in the Google classrooms. The College functions according to the academic calendar for all its internal and external activities. The evaluation method is conducted in two ways – Continuous Evaluation (CE) and End Semester Evaluation (ESE) in CBCSS. Eighty percent of the total is done through ESE and Twenty percent by CE. The College follows a very strict and transparent evaluation process. A College Level monitoring committee (CLMC) is set up to monitor and evaluate the quality of teaching learning process. Along with that a Department Level Monitoring Committee (DLMC) with correspondence with the Head of the Department as convener also functions effectively at the base level. DLMC regularly monitors the teaching-learning-evaluation process. The Department holds meetings at the very beginning of each semester to prepare the action plan based on the academic calendar. All matters regarding completion of portions, conduction of internal examinations and allocation and submission of assignments/seminars are posted on class groups. The DLMC ensures that all the academic activities within the department are followed strictly as per the academic calendar. The CLMC monitors and conducts internal examinations as per the university academic calendar and confirms the timely announcement of results. CLMC decide the dates for the examination get the question papers from the departments and ensure smooth conduct of the examination. Results are published according to the University norms, where the internal marks are displayed on the respective class groups. Students have given sufficient time to identify any complaints regarding their internal marks. After rectification marks are uploaded to the University. All the examinations were conducted as per the protocol laid down by the University of Kerala and the Government of Kerala. During the time of examinations special facilities were provided to Covid positive students and students those who were in quarantine.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.	A. All of the above

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

17

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Iqbal College has always been dedicated to sensitizing students to socially, professionally and ethically relevant issues for their holistic development. The institution integrates crosscutting issues relevant to professional ethics, gender, human values, environment and sustainability into the curriculum. The college undertakes specific initiatives to promote gender equity, human values and professional ethics through regular sessions. The institution tries to create awareness about national identities and attempts to promote universal values. The college has taken a series of steps to protect, conserve and sustain natural resources by creating environmental awareness among students. In this academic year Online and offline Programmes are conducted on special days like Environment day, Ozone day, Blood donation day, AIDS Awareness day, Labour Day, Women's Day, etc. Days such as Women's Day, and Human Rights Day etc. are marked with a series of competitions. Students actively participate in such programmes every year. In order to sensitize students about the environment and sustainability issues, several online academic activities like webinars, workshops, invited lectures and competitions are organized for students of all the programmes at regular. The college does not plan its own curriculum on account of being an affiliated institution but it ensures that the curriculum it has been directed to teach is found comfortable by the students. The syllabus also has chapters on the environment, democracy, gender, human rights etc. The teachers discuss these issues with the students. The syllabus includes several courses which address Gender, Environment and Sustainability, Disaster Management, Human Values and Professional Ethics. Such courses include Writing on Contemporary Issues, Ecology, Environmental Biology, Environmental Studies and Phytogeography. The course on Environmental Biology also deals with disaster management. The

courses that deal with the issues of women familiarises diverse concerns from a feminist perspective. Students are made aware of class, race and gender as social constructs and about how they influence women's lives. Environmental Studies and Phyto geography deals with environmental issues and legislation in India, global initiatives for biodiversity and environmental conservation, phyto geographical regions of India and pollution management are the thrust areas. The Open Courses run by various departments promote inter-disciplinary discussions. The college has various clubs which are concerned with environment and forest issues. There are also various activities organized by the NSS and NCC which promote students' perception and outreach. The college attaches great significance to the inculcation of moral and ethical values in its students and is exceedingly concerned about the moral and mental well-being of the students. Talks are organized regularly and eminent personalities are invited to lecture on the various aspects of life and how students should conduct themselves. Awareness talks on relevant topics were given to the students and they are cautioned not to fall into traps

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

90

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may	B. Feedback collected, analyzed

be classified as follows	**and action has been taken**

File Description	Documents
Upload any additional information	View File
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

488

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

196

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

An effective mechanism has been evolved by the College to evaluate the learning levels and capability levels of students at the commencement of each programme. The Tutor in charge collects information regarding the academic and extracurricular activities of the fresher on admission by conducting a diagnostic test to identify

advanced and slow learners.

Peer learning is implemented by forming advanced learner's Group and assigning them duty to offer a helping hand to the slow learners. Crash Courses prior to examinations, additional classes by experts are provided with the support of College PTA. Special care for psychosocial support is given by the Iqbal Counselling Committee. Separate awareness sessions with regard to cyber bullying, confidence building, women empowerment, interview techniques etc. were also organized. Separate courses like Library Science, DCA and Yoga has been an additional benefit to the students of Iqbal.

Language and Audiovisual Lab, Career Guidance and Placement Cell, Research and Publication Cell along with the online resources like N-LIST and DELNET and several outreach programmes aid the students in the betterment of their knowledge and skill.

The Kerala Government sponsored 'Walk With a Scholar Scheme' (WWS) functioning under the "New Initiatives in Higher Education" of the Department of Collegiate Education has been proved very successful in moulding the advanced learners. Motivational Visits to reputed Institutions, Communicative Skill Enhancement Programs, Personality Development Programs, Career Advancement Programs, Motivational Sessions, and interaction with eminent personalities from different fields were provided to mentees as part of external mentoring.

Under the Kerala Government sponsored Scholar Support Programme (SSP), slow learners were identified in each subject. Forty slow learners from each batch are assigned to five mentors. These eight students assigned to each mentor are offered internal mentoring by the concerned mentor outside the regular timetable of class hours. Motivational Talks, Counseling and Vocational Training Programs are organized as part of External Mentoring. Special focus is been given to improve their communication skills. Question Banks are prepared by the mentees and distributed to the slow learners. In addition to this, funds are utilized to uplift the students from low economic background by providing them with note books and learning materials.

To assess the capability levels of students, a Talent Hunt Programme is arranged at the commencement of each degree programme. The programme called 'Three Minutes to Fame' enables the teachers to evaluate the students in respect of their talents and capabilities and encourage them to perform better.

Tutorial System functioning in the college has helped in improving the performances of slow learners. Students of the college are

grouped into batches and each batch is supervised by a Group Tutor.

Remedial Coaching conducted by the institution under the twelfth plan of UGC is being given to slow learners outside the regular timetable of class hours to improve their academic skills, linguistic proficiency and reduce failure as well as dropout rates.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1200	50

File Description	Documents
Any additional information	[View File](View_File)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our institution is committed to implement student centric methods which are intended to address the distinct learning needs of the students. Student centric method is being adopted and stress is being given to address distinct learning needs of students. ICT aided seminar presentations, Flip teaching, Knowledge sharing programmes, case study analysis, group discussions, online assignments, workshops, field visits, projects, hands-on practical sessions, brainstorming sessions and debates are used by mentors to promote independent learning in students. Priority is being given to Industrial visits, lab visits and Startup Village visits.

Personal and collective responsibility are inculcated among students by operating various clubs viz Fine Arts Club, Literary Clubs, Readers Forum, Nature Club etc. Students are also encouraged to participate in activities like Pain and palliative care, Swach Bharath, 'Home for your friend Program" etc which helps in inculcating human values.

As part of our Leadership Building Programmes students also engage in Migrant Literacy Programme of Kerala State Literacy Mission. They also engage in solid waste management programmes, rainwater harvesting and also to educate people in the tribal areas around the college.

NSS, Gandhian Studies, various Clubs and NCC also work efficiently in promoting social and community service with the complete participation of our students. The programs organized by Women's Club related to Contemporary Gender Issues helped them to boldly tackle the hurdles which they face in daily life situations.

Student Seminars were organized by PG students with the assistance of teachers thereby contributing to a participatory learning. Visits to prominent institutes like State Archives, Centre for Development Studies, TBGRI and TEPCI provide an opportunity to students to engage in intellectual discourse. Students also were given training in Syllabus based programs like Tissue culture, Herbarium and Instrumentation techniques. Special interest is taken by the College for ensuring that PG Students compulsorily participate in International and national seminars thereby providing them an opportunity to reflect on contemporary issues of society.

Invited Lectures from eminent Professors on Research Methodologies were also given to encourage students on research. Varieties of programs were organized during Human Rights Day, International Ozone day, World Wetland Day, World Environment Day, Women's Day, Teacher's Day, and Independence Day with full student participation.

To promote report preparation and communication skill in our Students College has started a Radio Broadcast in the campus with full participation of students. Under the practice of Zero Hour, students make a five minutes presentation on contemporary relevant topics. Seminar presentations are mandatory and here, the presenter is expected to respond to the questions raised by his/her classmates thereby encouraging critical thinking and problem solving techniques. Personality Development Workshops and Technical Fest have been conducted every year. Kerala State Council for Science and Technology funded students projects in science departments every year. Thus several have been organized by the college to build up environmental consciousness, scientific temper, human values etc among our student fraternity

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Post accreditation period has witnessed a tremendous upscale of the ICT infrastructure of the campus. There are 15 LCD projectors installed in the classrooms. NPTEL video tutorials and study materials are available in the library for student's access.Access to e-journals and e-books are provided by the N-LIST and INFLIBNET digital repositories.Fully Structured Networking including Optical Fiber connectivity and 30MBPS Wi-Fi connection is available in the campus. The Computer lab in the institution is equipped with 50 computers and 10 laptops including powerful Servers. Server has 42URack, HP core switch and software support with firewall facility.

Campus surveillance cameras have been installed in the campus since 2014 as a part of examination reforms of the affiliated University.The digital ecosystem promotes the conduct of online Seminars, Moodle Training Workshops etc. Language lab with modern language software's has been installed to engage students in language learning exercises.Smart classrooms have been provided to each department.Due to corona pandemic teachers are making use of online assessment tools for evaluation process.To tackle the pandemic situation College has taken intitiative to give teachers training to use online teaching resources.LMS platforms,Google classrooms,Edmodo,Google Meet are also made use of by the teachers for enhancing teaching learning process.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

50

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

50

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

33

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

424

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college strictly adheres to the CBCSS regulations followed by the University of Kerala for the internal evaluation process of UG & PG. A regular, transparent and healthy mechanism is followed to ensure student friendly possibilities of the system. Internal Examinations are conducted as per the academic calendar of the college which is in tune with the university academic calendar. Further chances are given to absentees who failed to attend internal examinations at the proper time because of genuine reasons.

Monthly attendance report is published by the tutor in the college noticeboard before the 5th of every month. The students are awarded marks for assignments and seminars based on their Innovative presentation skills and content. The smooth conduct of internal examination has been ensured by 3 monitoring bodies CLMC, DLMC & Internal Examination Cell. The internal examination scripts are given to the students for review. Signatures of the students are ensured in the sheets before it is uploaded into University portal. Feedback from Student /Parent/Alumni is sought to incorporate the needful reforms.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Continuous Internal Evaluation has different components such as

internal examinations, assignments, seminar and viva-voce, with fixed weightage to each component. Tutor level orientation is given to students on the mechanism and guidelines pertaining to internal evaluation. The Internal Examination System is conducted in the College adhering to the rules and guidelines issued by the Kerala University. Apart from monitoring the quality of teaching learning process, CLMC (College Level Monitoring Committee) with Principal as Head, works wholeheartedly to amicably solve the internal examination related grievances. The instructions of CLMC are followed by a Department level Monitoring Committee (DLMC). CLMC convenes meetings before every internal examination. Timetable for the internal examinations are prepared well in advance and communicated to the students earlier. Seating plan and table marking is followed even for internal assessment tests and it is displayed on noticeboard along with the Internal Assessment Timetable.

Student Attendance Management System sends SMS alerts to parents. The attendance report is published every month by respective class tutors. The Department holds meetings at the very beginning of each semester to prepare the Action Plan based on the academic calendar. Important matters regarding completion of portions, conduction of internal examinations and submission of assignments/seminars/projects are displayed on notice boards. The DLMC ensures that all the academic activities within the department are followed strictly as per the Academic Calendar.

As per the University Academic Calendar care is taken by CLMC to conduct internal examinations. Timely evaluation of answer scripts is also done. Internal Question papers are set after analyzing the previous year's University question papers so that students get an idea about the pattern they need to follow while learning. Internal marks are prepared and displayed by the concerned departments on the notice board. Students are given sufficient time for redressing their grievances regarding their internal marks. Students Grievance Redressal Cell is active in this regard for sorting out any issues of students regarding Internal Examination

Any grievances related to the conduct of examinations, question paper or valuation of answer scripts may be reported to the concerned tutor, HOD and Principal in that order. Students can also put complaints in Complaint Box. It is ensured that Student Grievance Redressal Cell acts accordingly for the timely solving of student's grievances.

Three tier System is followed with regard to the uploading of Internal evaluation reports and submitted to the University .First

the faculty in charge, then HOD and finally Principal checks the marks before being uploaded. Similarly, internal grade sheets are given to the students for verification before uploading into University web portal. The Departments also takes proper care to conduct Open House after Internal examinations thereby the parents of the ward are aware about their children's academic progress. CCTVs are installed in the examination halls to ensure utmost transparency asper the directions of High Court of Kerala.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) are the basic set of concepts, knowledge and skills acquired by the students on successful completion of a specific course/programme. To define the POs, PSOs and COs, is a basic requirement to design curriculum. Kerala University has Board of studies for each programme with academic experts from respective stream as their members. The Board is responsible for periodically revising the syllabus and defining the set of POs, PSOs and COs accordingly. A well-crafted set of POs, PSOs and COs lay the foundation of a syllabus. The POs,PSOs and COs identify the sets of skills/concepts/knowledge that to be possessed by the student to be academically capable and competent in the industry. Before the beginning of a course, these POS, PSOs and COs has to be properly communicated to the students and faculty members. We take a number of measures in this institution to ensure that POs, PSOs and COs are properly communicated to the students in a timely manner.

University Website

Kerala University is maintaining a website to manage academic and administrative duties of university. The website has displayed POs, PSOs and COs of every course offered by the university.

College website

In addition to this, the college website also provides POs, PSOs and

COs of every course offered by the institution. These details are accessible to the students, faculty members and public.

Orientation Programme

Orientation programmes are conducted by the institution as a whole and individually by each department in the beginning of an academic year. The syllabus, POS, PSOs, COs and scope of the programme /course is communicated to the students.

College Calendar

In addition to that, a college calendar is prepared and distributed among the students and faculty members. The calendar includes comprehensive details such as personal and academic information of faculty members, contact information and programme outline. College rules and regulations, fee structure, details of clubs and forums, College Almanac etc.

Department meetings

A detailed department meeting is held in the beginning of an academic year to allocate subjects and communicate POs, PSOs and COs to each of the faculty members. The faculty members are then responsible to further communicate it to the students and to clear their doubts regarding them.

Tutors

Tutors are responsible to ensure that each student has a fair idea about the syllabus, POs, PSOs and COs. They have bridge courses conducted if necessary in the beginning of a semester to mould the students to meet the requirements of a particular course.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

College initiates necessary steps to identify and evaluate whether

the proposed program outcome is attained by each department and the college as a whole. Each department has a different proposed outcome but for evaluating whether they are attained or not, college has a common criterion and evaluation technique-Matrix Mapping Method. The Institution follows the assessment strategies directed by the University. The progress and performance of each student in the entire period of the program is monitored through an organized mechanism. The internal evaluation is done based on two centralized internal examinations, assignments, seminars and attendance. This strategy facilitates the continuous monitoring of students' progress. Formative assessment conducted by the University also helps to assess the program specific and course outcome.

The assessment tools are:

Internal and model examinations:

The examinations are scheduled according to the University calendar at the beginning of each semester and it is followed in a time bound manner.

Regular class tests: Each department conducts class tests for each course which are the indicators of the course outcomes.

Assignments:

The teaching plan prepared at the beginning of each semester, includes the dates of submission of assignments. Two assignments in each semester are given to students and are taken into account for the internal assessment.

Seminars:

ICT enabled seminars are assigned to students and the assessment is done by a group of teachers. Weightage in internal assessment is given according to the performance in seminar.

Projects: Individual projects and group projects are given to PG and UG students respectively for assessing the course outcome and hence the learning outcome of students.

University examinations:

Formative assessments are conducted by the University and practical examinations for the lab oriented programmes are also conducted to evaluate the program outcome.

Viva-voce:

Viva- voce is conducted at the end of the programme by the University and the score is included in the last semester assessment sheet.

Analysis of examination results:

Analysis is done after each and every examination at the department level. Program wise and course wise analysis gives an account about the program outcome and course outcome.

Feedback:

Feedback is collected from stakeholders to analyze the student performance and hence the program specific outcome. Suggestions are taken from alumni also. Remedial measures are effectively implemented to improve the program specific outcome.

Analysis of status of higher education and employment:

Each department takes necessary steps to update and analyse the status of progression to higher education. College is keeping a database of student placement details and it is used to analyse the status and progression of employment.

Level of attainment

70% of the enrolled students successfully completed the program. About 25% of the outgoing students opts for higher education. Thirty-five percentage of the students got employment. Many of the failed students are able to obtain an employment after completing the program in the areas of online business, small scale industries etc.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

194

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.iqbalcollege.edu.in/iqac?page=SSS

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

8

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college maintains an ecosystem which provides opportunities for various initiatives for the creation

and transfer of knowledge.

1. **Science club provides opportunities to meet experts in the professional, scientific community. For this, during the year Student Scientist Interaction Programme was conducted through online platform. Dr A G Pandurangan, Former Director, JNTBGRI Palode, Thiruvananthapuram and Dr E S Santhosh Kumar, PGR Division, JNTBGRI were the participating scientists .Dr A G Pandurangan has more than 35years of research experience in Plant Taxonomy, Evolutionary biology and Systematics. The session was conducted through Google meet and he delivered an interesting lecture on "Biographical Journey of Dr E K Janaki Ammal : A path breaking Indian Botanist" for the students and faculties. Dr E S Santhosh Kumar, Technical Officer, PGR**

Division, JNTBG&RI has more than 25 years of research experience in plant taxonomy, biodiversity, conservation and floristic. He discovered more than 20 new plant species to the scientific world.

2. The activities conducted by forestry club helps to enhance the knowledge about the forest diversity and the relevant activities develop interest in the protection and conservation of nature. Conservation of forest wealth is an integral part of the socio economic development and the club has implemented various measures to promote awareness among the students. The club members actively participated in the afforestation activities of Harithakerala mission including pachaturuthu.

3. Teachers and students participated in biodiversity related activities along with Kerala Sastra Sahithya Parikshath and took classes for the public.

4. Faculties and students of Botany Department participated in different research oriented programmes collaborating with various R & D Institutions such as JNTBGRI, KAU etc.

5. Faculties served as resource persons in various international, national and regional seminars to express their knowledge and creative talents.

6. Additional Skill Acquisition Programme, an initiative of Higher Education to increase the number of employable educated youth, was successfully implemented in our college from 2013.

7. College offered DCA course and this helped in enhancing computer literacy among the students. This also helped them to exhibit their efficiency in various techno-firms which served as a platform to express their knowledge and creative talents.

8. Department of Botany offered a course on mushroom cultivation and marketing. The knowledge acquired in this session equipped the latter to do the same individually on a large/small scale and thus find better and diverse means of fulfilling the daily needs of their life.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

42

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

33

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published

in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

23

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our institution had carried out several Extension activities in the neighbourhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year. The college regularly encourages the students to get involved in the social activities with deep understanding of the issues and their solutions.

Material Distributions: The NSS Unit of Iqbal College identified some needy people with the help of Pallium India volunteers and NSS volunteers and distributed Wheel Chair, water beds, walking sticks, etc.

Medicine distribution

Our volunteers distributed, medicines, diapers, inhalers, clothes and some stationary items to physically handicapped mentally challenged & mentally deranged, blind, deaf, dumb, orphan children and destitute mothers are residing in Daivappura ward in Peringammala Panchayath.

Food kit Distribution

The food Kits were distributed by NSS volunteers to the needy and isolated individuals during the time of lockdown.

Social and Environmental sensitization programs.

The combined efforts of Forestry Club and Environmental club resulted in the complete orientation of the students in developing seedlings in their homes. The seedlings which were developed were later distributed to the Co-coordinator of the Haritha Kerala Mission. These seedlings were developed so that they can be used to grow plants around 'Pacha Thuruthu'.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	[View File](#)

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

873

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

28

File Description	Documents
e-copies of related Document	View File
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Installation and enhancement of infrastructural facilities for improving the teaching-learning process, and extending maximum possible educational amenities to its growing strength of learners is one of the primary objectives of the institution. Infrastructural changes are effected according to the needs of the concerned components of the college.

The College campus spreads over 30.65 acres. There are 6 major buildings which house 35 Class rooms, Office rooms, 9 Laboratories, an Auditorium, a Seminar hall (with 200 seats), an air-conditioned Mini Conference Hall (with 50 seats), Library and a Computer Centre. In addition, there are staff rooms, research rooms, canteen, co-operative store, gymnasium, yoga centre, rest room and rooms for IQAC, NCC and NSS. The College has a spacious playground with peculiar topographic features. All the departments have computers with Internet facility. All PG class rooms are furnished with LCD projectors and smart boards. Selected UG classrooms, laboratories and seminar halls are also provided with LCD projectors. There is a well-equipped Tissue Culture Lab functioning under the Department of Botany. Department of Physics has a Micro Ceramic Research Laboratory. Students from the College and other Colleges make use of this facility to do their B.Sc./ M.Sc./MPhil project works.

The library of the college has a valuable collection of books on

diverse subjects. The Computer Lab has 40 computers with printers and internet connectivity. A Language Lab with modern language software has been installed to engage the students in language learning exercises.

A full-fledged Women's Hostel is made available near the Campus. Appropriate concessions in hostel fee are made available for deserving students. A Generator is installed to ensure uninterrupted power supply in the campus. Sophisticated laboratories are provided with UPS and air conditioners. CCTV surveillance and 24-hour security is provided within the campus. Announcements are audible to students through the speaker systems retained all over the campus. College bus is available for students and Staff to commute to and fro from the city to the college. All the information related to the college is made available to the students through the College Website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The facilities available in the campus for sports, games and cultural activities are as given below.

Outdoor Games

1. Spacious Play Ground in 1 acre.

2. A mini ground.

Indoor Games

1. Table Tennis 2. Chess Gymnasium Multi-Gymnasium with the following facilities:

1. Weight training units (6 no.).

2. Dumbbells.

3. Barbells with different weights.

4. Pec Deck/Butter fly Machine.

5. Seated chest press machine.

6. Leg curl plus machine.

7. Arm curl machine.

8. Low Rowing Machine.

9. Bench fat.

10. Parallel bar.

11. Gym Leg Press Machine.

12. Gym cable crossover machine.

13. Abdominal Board with ladder.

14. Multi Gym Bench.

15. A.B. Board.

16. Preach Bench.

Girls and Boys are given separate timings to use the gymnasium.

Auditorium

1. Open Auditorium for cultural activities.

2. Multipurpose hall for cultural activities and seminars

Yoga Centre

A spacious place to conduct yoga classes.

Foldable floor spreads are provided in the Yoga Centre.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

36

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

187

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

College library has been using Integrated library automated software LIBSOFT Version 4.2. it is integrated, multi-user, user-friendly Library Management Software Package. LIBSOFT supports the 21st edition (1996) of Dewey Decimal Classification scheme for Classifying books in the Library. Even though LIBSOFT has supported DDC. Libsoft is providing Web OPAC(online Public Access catalogue) service to library user for get information about library collection with they require we can access library catalogue(OPAC) through web. Our college Web OPAC link is iqbal.libsoft.org. for library

catalogue search. Book accession, Multimedia accession ,journal accession, book classification, cataloguing, membership ,book issue, book return and helps to stock verification are the main features of Libsoft (Integrated Library Management Software).

The College has a library advisory committee which formulates the guidelines of the library. The Library have a competitive exam preparation corner which is used mainly for UPSC, SSC, KPSC and other entrance examinations of higher education. Study materials and relevant magazines are also provided for the purpose. Apart from this, the library has a stack room, a reference section and separate reading zones for boys and girls.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.959

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

183

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The various IT facilities available in the College are given below:

Computers – The College has a total of 78 computers including laptops. All the Departments are provided with computers/laptops of advanced configuration.

LAN facility –The entire college campus is networked. The college is provided with BSNL broadband unlimited plan of 4 Mbps bandwidth. All Departments are connected using cabled network communication.

Wi-Fi facility – Wi-Fi facilities are currently available within 300 meters from the main building. All class rooms are Wi-Fi enabled using portable Wi-Fi devices.

Date of updation – 14/12/2020

Nature of updation – Bandwidth was increased from 2 Mbps to 4 Mbps.

Future Plan – Works of completely Wi-Fi enabled campus in association with Reliance Jio Communication network is in progress.

Licensed Software – The College has licensed softwares for various purposes.

Language Lab – The College has a Language Lab with a modern language software 'Thaaliyola' to engage the students in language learning exercises.

Interactive Boards – PG class rooms are aided with software enabled interactive boards.

INFLIBNET – Library is equipped with INFLIBNET facility

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

78

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

10.43

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

All physical facilities including Classrooms, Laboratories, and Computers etc. are made available for all the students admitted in the college. The facilities in the classrooms are regularly used by the students. Sometime this is also made available for other governmental organizations like Public Service Commission for conducting examinations. Every laboratory is assigned with a faculty-in-charge and lab assistants. Lab assistants are responsible for the proper upkeep of the stock on a day-to-day basis. The cleaning of the classrooms and the laboratories are done by the staff appointed by the management. For annual repairs, the college gives the maintenance contract to local experts. The College Garden is maintained by the Botany department.

The College provide equal opportunity to all its stakeholders to use the computer and internet facilities. A technical assistant is available in the College for handling computer and ICT related issues. All computer allied service matters are solved using the contract with the system distributors and service persons. The ICT Smart Class Rooms and the related equipments are maintained with AMC of the corresponding service providers. The College website has updated regularly by the College admin and the web designer. Electrical and plumbing related maintenance is done with the help of mechanical assistants appointed in the College and local skilled persons. All laboratory equipments are serviced by authorised service persons from the respective distributor.

The academic support facilities like library, sports, gymnasium, etc. is open to all staff and students. These facilities are also made available to the stakeholders in the neighbourhood with prior permission of the authority. All students are required to pay a caution deposit at the start of their programme. This deposit will

be refunded at the end of the programme after submitting the no-dues certificate from the library and laboratories. All students are advised to handle the physical and academic support facilities with extreme care. Stock verifications are done at the end of every academic year and reports are submitted to the principal.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

813

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

122

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	www.iqbalcollege.edu.in
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

130

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

130

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student	**A. All of the above**

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

70

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

7

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Presence of an active Students' Council is a vital factor of student management in our campus. The College administration also ensures representation of students in academic and administrative bodies and cultural committees in the institution.College Union Elections are conducted every year to elect Students'representatives through a democratic electoral process as per the directions and guidelines of the University of Kerala. The tenure of the college council will be for a period of one year.College union has sufficient fund to conduct various events in the College in each academic year. Students' Union is initiating cultural activities, medical camps, awareness and training programs, career guidance and other social activities throughout the year. Arts festivals are organized by the college union. Winners from the college level competitions will be deployed to participate in the University level competitions. Sports competitions are conducted every year with the support of the college council. Winners can participate in the inter- collegiate and university level competitions. Students having academic arrears are not allowed to contest in the election. Thus we ensure the inclusion of candidates with good academic track records in the Students' union. Various academic, non academic and extracurricular activities are organized by the college council with the support of government and non government agencies. Film festivals and exhibitions are also arranged by the Students' council.Community linked programs like medical camps,mid day meal scheme, medical support,palliative care, campus cleaning and afforestation activities etc. are regularly organized by the council. Various awareness programs are conducted by the students with the support of college faculties. Structure of the Students'Union/Council • Chairman • Vice-Chairperson (reserved for females) • General Secretary • University Union Councilors (Two) • Lady Representative

• Arts Club Secretary • Magazine Editor • Department Representatives • A faculty member acts as the adviser to the Students Council. Activities • Acts as a representative body of the students in the college. • To suggest measures for the welfare of the students. • Plan and organize student competitions such as debate, quizzes. Conduct seminars and workshops on different issues of social interest as well as the welfare of students. • University Union Councilors function as the link with the university in various student related issues.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

5

File Description	Documents
Report of the event	[View File]()
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File]()

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni is one of our strengths which has been functioning as a joint venture with the institution. The college has a common platform for alumni that is organized by the college. Mainly it has connected and communicated through the help of the college website which alumni are registered in the prescribed format. It organizes programmes

yearly at least once before the end of every academic year. There is another gathering of alumni based on the departments that functions and organized by the different departments. These two units have been maintaining a good rapport and full hearted support between the alumni and the college. Our alumni is very much concerned about the progression of socio economic conditions of our students, the majority of them belonging to socially backward,in extreme economic crisis and really they are struggling to meet both their ends. Hence, the alumni is yearly giving financial support to the selected meritorious students and also they are giving aid to the poor families directly. Occasionally, our alumni voluntarily conducting motivational sessions to the present students. It is really helpful to understand the experience and life of successful people who could overcome the same situation. Iqmates is the name of the Iqbal College Alumni. They are yearly conducting career guidance programmes for PSC and UPSC exams. We have a Gulf alumni group, they are connected through the social media frequently. They have conducted orientation classes regarding the job opportunities in the overseas. Our majority of the students are joined in the Government sector. Among them, those who are in the police department are yearly conducting the awareness programme regarding cyber crimes,anti-ragging,moral values and civic culture. In addition to this, the institution provides invited talks from the Alumni on different subjects frequently. One of the prominent interference of our alumni with the institution is to promote charitable activities for the needy and poor.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	C. 3 Lakhs - 4Lakhs

File Description	Documents
Upload any additional information	[View File]()

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the

institution

Vision- To be a centre of excellence which imparts value-based education to young students and empower them as full-fledged future citizens.

Mission - To translate the vision into action by giving globally relevant quality education to students irrespective of caste, creed and gender.

Nature of Governance - The College is affiliated to the University of Kerala and is directed by the Collegiate Education Department, Govt. of Kerala. The curriculum, workload, and academic matters are followed as per the guidelines of the University of Kerala. Service matters go according to Kerala State Rules (KSR), formulated by the Government. The College is managed by the Iqbal College Trust. The prime body of the Trust is its executive committee consisting of 15 members including the President, Secretary and Treasurer, who are elected by the general body as per bye-laws. These members, belonging to various spheres of life and professions where they have proved their worth and excellence, viz., doctors, scientists, advocates, professors, engineers, businessmen, etc., visit the College regularly to plan, monitor and evaluate the performance of the institution. Based on the annual report submitted by the Principal, they compute the changing needs and demands, and take necessary actions for the general qualitative and quantitative growth of the institution. The plans and decisions of the management are implemented in the college by the Principal who is the exofficio member of this Trust. He/She does this with the help of the College Council and IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Iqbal College, Peringammala exhibited a successful initiation of decentralization and participative management during the Covid -19 pandemic of 2020-2021. The pandemic had affected our locality also. Several measures were adopted by our college and management to ensure Covid protocol measures in our educational institution and its premises. The College Management as well as teaching and non-

teaching staff joined hands with our NSS unit in their mission of preparing sanitizers and sanitizing stands which they planned to implant inside and outside the college premises. A good quantity of sanitizers was made by our students to meet the daily requirements of the College and the Management. This production of sanitizers occurred at a large scale helping the College and the Management to implant sanitizer stands outside the college premises including the college premises, Trust Office, bus stand near to college, Canteen and even Palode hospital. This venture itself is proof of the participative management of college, its staff and the management in practicing Covid Protocol measures incessantly to fight against this pandemic.

The academic year 2020-2021 witnessed the execution of Online teaching as per the instructions of the Government. The sudden shift from offline to online teaching was not a smooth one because innumerable students hailing from poor backgrounds found it difficult to afford smart phones and similar devices. And those students who already had smart phones found it very difficult to do data recharging on a regular basis. To tackle this problem which arose as part of the introduction of online teaching session, the College and the Management generated a Covid fund. This fund was in addition to the salary cutting contribution made by the teaching and non-teaching staff of the college to the Government. The fund thus raised was given to the genuinely needy students for date recharging. The systematic scheduling of this programme to fight against the pandemic is a fine example of decentralisation that involves assorted roles played by various members and departments in a proper and prudent manner.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategy Type

Details

Curriculum Development

The strategies adopted by the college regarding implementation of University curriculum is always in tune with the mission and vision of the college. Suggestions put forward by teaching faculties are passed on to the Board of Studies through our members who actively participates in all curriculumbased meetings and workshops organised by the BOS. During 2020-21, the college had Dr.J.S.Jahangir (HOD, Dept of English) as the member of Board of Studies of English.

Teaching and Learning

To ensure effective and quality teaching learning experience, the college implemented ICT enabled classroom facilities for all the departments. And to enhance and motivate the students in their academic performances, the college strengthened its manifold initiatives such as Remedial Coaching (for slow learners), Scholar Support Programme (for economically poor students), Tutorial System, mentoring and counselings.

Examination and Evaluation

The College Level Monitoring Cell monitors the transparency in the conduct and evaluation of examinations. Tutors of each class assess the CE marks of internal examinations submitted by the subject teachers and then forward it to the Head of the Department. It is thereafter shown to students who can scrutiny their answer sheets. Complaints, (if any) regarding evaluation is received and resolved by the HOD, after which the CE marks duly signed by students are submitted online to the University.

An internal squad including the Principal, and 5 teaching faculty has been set to detect malpractices during University examination.

Library, ICT and Physical Infrastructure / Instrumentation

The college has partially automated the library with INFLIBNET which provides students access to innumerable e-resources for their academic purpose. The college has set up ICT projectors, one in each department for enabling ICT enabled teaching learning experiences which definitely helps in enhancing the quality of education imparted in the institution. The college has to its credit the extension of the Library Block, renovation of the Girls' Amenity Centre and Computer Lab, the maintenance and installation of Mess in the Girls' Hostel.

Human Resource Management

The college utilizes the best of its human resources which includes the management, teaching and non-teaching staff and stakeholders like PTA and Alumni. The PTA and the Alumni has made considerable contribution towards the improvement of infrastructure facilities of the college during this year. The suggestions, criticism and help of staff, PTA and Alumni and even the student community is incorporated, as per the need, into all the decisions taken up by the Principal and management for the better functioning of the college. The students are given sufficient exposure to exhibit their talents in both curricular and non-curricular events.

Industry Interaction / Collaboration

The Department of Botany has a research tie up with Jawaharlal Nehru Tropical Botanic Garden and Research Institute, Central Tuber Crops Research Institute, Sreekaryam and Kerala Agricultural University through which our UG and PG students make use of the support, experience and knowledge of the scientists for their research projects.

Admission of Students

The admission of students at both UG and PG levels are conducted in a centralized manner with transparency as per the rules and regulations of University of Kerala. The admission in Merit and Community Quota is done according to the list of students provided by the University. Admissions in Management Quota are also done on the basis of academic merit achieved by the student in their qualifying examination.

Research and Development

The college encourages its teaching faculties to pursue research and even the facility of FDP. Prof. JS Jahangir of the Department of English has availed this facility from 2015 to November 2018. The college further motivates the research guides of the college to convert their department as research centre and also take the initiative of taking in maximum number of scholars for research work under their guidance. Furthermore, the college inspires teachers to get involved in Major/Minor Research Projects funded by either UGC or other agencies.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Government, UGC and the University provides the rules and norms, finance and the curriculum, along with its transaction methods and evaluation system which directs the functioning of the institution. The institution is governed by the Manager who works within the framework of the Iqbal College Trust. The Principal is responsible for the execution of the formulated policies and plans in the college, and he receives support and guidance from various bodies functioning under him. The following are the various eminent bodies which aid the Principal in implementing the plans in the institution:

IQAC – The IQAC monitors the quality performance of the institution. It discusses the activities of the various committees, helps in resolving problems, if any; and praises the commendable.

College Level Monitoring Committee (CLMC) – The CLMC comprising of the Principal and the Heads of the Departments meet periodically to discuss the academic progress of the institution and to get update with the demands of the new CBCSS programme.

Department Level Monitoring Committee (DLMC) – In the DLMC, the faculty members meet every Page 65/86 10-01-2018 07:45:14 Self Study Report of Iqbal College month to discuss the work load, time table, work ethics, conduct of internal-external examinations and all department related matters.

Clubs and Committees – Autonomy is granted to all the clubs and committees which include CLMC, Right to Information Cell, SC/ST/OBC Cell, Minority Cell, Anti-Ragging Cell, Grievances and Redressal Cell, Anti-Narcotic Cell, Purchasing Committee, Internal Complaint Committee, Library, not to exclude the PTA and Alumni Association.

PTA - The PTA functions with the Principal as the President, a

parent elected as the Vice-President and a teacher elected as the Teacher Secretary. PTA co-ordinates the parent community and the teachingnonteaching staff for the smooth functioning of the college.

College Union – The College Union, formulated on the basis of University norms, ensures their maximum co-operation and participation in the endeavours undertaken by the college.

Office – The collective co-operation and distribution of responsibilities and duties at the administrative level strengthens the smooth functioning of their sphere in the institution. They manage matters relating to the faculty and the students.

Service rules – As the college comes under the affiliated system, it is governed by the rules of KSR (Kerala Service Rules) which is formulated by the Government of Kerala. Therefore, the college acts as per the statues of the affiliating university which clearly states the responsibilities and duties of the Management, the Principal and the members of the teaching and non-teaching staff.

Recruitment and promotional policies – The recruitment of teaching and non-teaching faculty members of the institution is as per Government norms, and it is purely based on merit. The teaching faculties are remunerated and given promotions as per UGC packages whereas that of the administrative staff is based on the pay scales fixed by the State Government.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	www.iqbalcollege.edu.in
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare schemes for :

Teaching Staff

- **The Management and the Principal grants leave for research work.**
- **The Principal grants Duty Leaves for officially sanctioned seminars & workshops and likewise encourages the teaching faculty to organise such seminars in the college.**
- **The college takes initiatives to conduct orientation programmes or workshops as per need of the curriculum and in implanting its strategic plans.**
- **The Management grants funds towards registration fee for teaching staff to participate in various professional training programmes.**
- **The Staff Association, headed by its Secretary, join the Principal in ensuring the welfare of the staff.**
- **The college provided transportation facility for its staff**
- **The college offers both Canteen & recreational facilities for its staff.**
- **The college offers a GIS (Group Insurance Scheme) for its staff.**

Non-Teaching Staff

- **Transportation facilities for staff**
- **Canteen & recreational facilities**
- **GIS (Group Insurance Scheme) for its staff.**
- **Financial help to economically challenged children of non-**

teaching staff

- ○ Financial help for the families of deceased staff.
- ○ Organises funds to help some non-teaching staff meet the hospital expenses of their diseased kin and also the nuptial expenses of their children

Students

- ○ The college ensures effective quality teaching through ICT
- ○ An effective Tutorial System is operating in the college in which students of each department are assigned to a Tutor of their department who academically and emotionally encourages the students in their overall performance - both academic and non-academic.
- ○ For enhancing the academic performance of students, each department sorts students into slow learners, normal learners and advanced learners. Remedial Coaching is given to slow learners whereas learners from economically poor backgrounds are benefitted through Scholar Support Programme.
- ○ Various committees and Cells (such as Grievance and Redressal Cell, Anti-Ragging Cell, Anti-Narcotic Cell, etc) are operating actively to ensure a healthy atmosphere for study.
- ○ The existing Amenity Centre has been renovated with facilities such as Wending Machine and Incinerator, and a new Amenity Centre containing a Sick Room and a Prayer Room has been constructed and made available for the girl students of this college.
- ○ The staff bus has been made available for the students coming from Trivandrum with concession in bus fare.
- ○ A Sick Room is set separately for both girls and boys in case of need.
- ○ 2 water purifiers have been installed in the college.
- ○ The college took initiatives for raising a Covid fund in order to help the financially poor students regarding data recharging of their mobile phones, to enable them to attend online classes regularly without any failure.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

30

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

30

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Our institution has always implemented an effective self-appraisal system for assessing the performance of both academic faculties and administrative staff. This is done through the IQAC which conducts a students' feedback on each department faculty's quality of teaching, communication skill, etc. In addition to this, a self-appraisal is prepared by all the faculty members as per the format given by the UGC at the end of every academic year and this includes details regarding the faculty's academic achievements, training programmes (refresher/orientation courses attended, workshops/conferences/seminars attended, presentation or publication of research papers), innovative undertakings, extension programmes, etc. Based on the faculty's self-appraisal and the students' feedbacks, the Head of the Department and later the Principal assesses the performances of each faculty. The decisions taken are conveyed to the concerned faculty. A similar process takes place in the administrative section too and the results analysed are communicated to the nonteaching staff by the Principal either individually or in categorical/ general meetings.

Regular self-appraisals and feedbacks from the students and the stakeholders motivate the teaching and non-teaching staff to improve their overall academic/ administrative performance. This definitely helps in increasing the quality of the teaching learning process and the administrative performance of our institution.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College receives funds for its functioning from different sources like Management, Alumni, PTA and State as well as Central governments. The proper utilisation of these funds is done by the College Development Cell of the college. A two-tier auditing system also functions in the college. Internal auditing is done by a verification committee comprising of all the teaching staff of the college. Verifications are done during the month of March and the committees submit their reports to the Principal. This report is thereafter cross-checked by the Principal, IQAC and office staff. The auditing of PTA fund is done by a committee constituted by the Principal, which is followed by the auditing of a Chartered Accountant who certifies the utilisation of PTA funds.

The proper utilization of funds received from the UGC is also audited by a Chartered Accountant and the audited Utilization Certificates are sent to the UGC for further verification. An External Government auditor, appointed by the Department of Collegiate Education, the Accountant General's Office and the Local Fund Office, verifies and audits all the financial resources. This is done every year. Objections if raised are resolved and clearance certificates regarding the same are filed for further use.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

3.23594	

File Description	Documents
Annual statements of accounts	View File
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college ensures optimal utilisation of available resources for its smooth functioning. This is done by the Principal, with the help of the Purchase Committee and the Head Accountant. Being an aided college, the salary and other allowances for teaching and non-teaching staff is provided by the state government through treasury transactions.

The college also receives funds from the state government under various special heads which are utilised for the same purpose in the best possible way. The development fund of the college, given by either the UGC or the management, is managed by the Head Accountant with the help of the Purchase Committee. This fund is used for the general development of the college, which includes improving infrastructure of the institution, beautification of the campus, fulfilling the necessary department requirements such as computers, printers, proper internet facility, laboratory equipments, and class requirements such as sufficient number of benches and desks for the students every year.

The examination fee which is collected from the students is fixed by the University of Kerala and the same is remitted in the University. The PTA amount collected from the parents at the time of students' admission is used to meet the expenses usually met by this Association and this includes giving timely remunerations to the Guest Faculties and also helping the Purchase Committee financially in urgent needs.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC's Contribution towards Quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) of our college has always worked for the effective implementation of quality assurance strategies. It has worked for enhancing the quality of the staff and students of the college. The most remarkable contribution of the college towards its strategic plan during the year 2020-21 is the way in which it helped the institution during the Covid-19 pandemic era. The faculties were instructed to commence online teaching modes in Google Meet, Google Classroom and Zoom which were new platforms for all the teaching staff of the college. In this situation, the college IQAC, in association with Kerala State Higher Education Council, organised a 12 Day Online National Workshop on E-Content Development (MOOCs in Moodle) from 27/08/2020 to 07/09/2020 for the teaching faculties of our college and outside college. The conduct of this workshop illustrates the importance that the IQAC imparts towards quality teaching process in the college. Likewise, the college ensures the effective participation of its teaching faculties in relevant online/offline professional training programmes such as Refresher Course, Orientation Course, Short Term Course, Workshops, etc for which financial fees were provided by the Management. This was solely because of the intervention of the IQAC.

Likewise, sufficient orientation sessions were given to the students before the commencement of online classes. Students were given trail online classes so as to make them at ease during regular classes. Similar orientations are given to students regarding elective courses and open courses offered by different departments during each semester. Appropriate Remedial and Tutorial systems are implemented and practised in the college to confirm the academic support given to academically weak students.

During the year 2020-21, the IQAC ensured the successful completion

of the three Add-On Courses that were introduced in the college, along with the Short Term course on Library Science, as a means to give the students an added qualification to face the forecoming challenges of the world outside their academic realms. These Add-on Courses definitely enhanced employability of the students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Orientation given to Teachers and students at the wake of commencement of Online classes.

Due to the outbreak of Covid Pandemic all over the world the education system especially the future of the students was at stake. The Government of Kerala and the University of Kerala were keen to face the challenge with positive approach. Iqbal College following the instructions from the University of Kerala and the Government of Kerala set out to plan and execute programs to stabilize and enhance teaching learning programs in the most efficient manner. The IQAC and the Principal of Iqbal College arranged a series of Webinar with technical experts from the field for training the teachers for the conduct of online classes through various available online platforms.

A One Week Orientation Program was conducted by resource persons on Google Classroom, Google Meet, Zoom and MOOC platform to enhance the knowledge of the teachers. The sessions also were handled in the respective online platform. The teachers made sure all the nuances of the conduct of classes. They also gave information and instructions on the methods of Video editing, Audio Editing using different editing software and apps like Open Shot Editor, Inshot Editor, Screen Castomatic, OBS Studio. The ways of creating You tube channel, Blog were also discussed. All these instructions and technical knowledge were sufficient for the teachers to find solace in the technical dependence at the wake of Covid outbreak.

The resource persons also discussed about the different online resources available free in the Internet for effective Teaching

Learning process.

The next step was to instruct the students about the various platforms and give them orientation. Beforehand the class tutors conducted a survey among the students relating to the accessibility they have in accessing internet. A small percentage of students were identified who live in remote villages and has accessibility constraints. Provisions were asked to make in the nearby schools and Akshya E centers to provide these students with sufficient resources so that they don't get denied of education in whatever form it has been offered.

This program was developed and accomplished with proper planning and execution. The last stage was to inform the parents of the students who were unaware of the class arrangement of their children. The departments conducted Online PTA meetings in order to have a one to one conversation with the parents. The principal and the Heads of the Departments answered all the queries and concerns put forward by the concerned parents. The teachers instructed to make sure that the students sitting in homes due to Lockdown have sufficient facilities in accessing the class and were also requested to inform if there happens any block in proper communication of classes, which were later looked into with serious attention. As per the instructions of the University of Kerala and the Government the students are supposed to make use of the online classes only for two hours and the rest of the time they have to engage in various research related to internet resources and online course offered across India. For these also they mad continuous contact and associations with the teacher, departments and the college. The program was successful in executing the plans and the perfect conduct of the online classes enable and empowered the students not only in the use of the resources but also covering the portions and getting ready for the exams whenever it appeared.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

| 6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives | B. Any 3 of the above |

with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases. A number of gender equity promotion programs were organized by the institution. The college provides safety, security and counselling for women on the campus. Women students, who need lodging facility, are safely accommodated in the college hostel. The campus and hostel are strictly monitored by warden and security guards. The college has an Anti-Ragging Committee which ensures strict compliance of anti-ragging measures and special care is taken for the safety of the girls. Helpline numbers against ragging, sexual harassment etc. are displayed in notice boards. The mandatory notifications prescribed by UGC are also displayed in the College Handbook, Website and Prospectus for Admission. For women students, there is a separate Grievance Cell as well as a Women's Study Unit. The College has an Anti-Sexual Harassment Committee with a senior lady faculty as Presiding Officer. The institution provides support to the female staff and students and organizes classes, seminars and events. Lady students have a separate common room with adequate facilities including arrangements for first aid, drinking water, a rest/sick room, and recreational facility.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

An effective waste management system is implemented in the campus. Wastes are segregated as solid, liquid and e-waste, and provisions are made to dispose it appropriately. A representative from each class monitors the overall waste disposal measures practised in the college. In association with NSS and NCC, concrete ring enclosures are built in the campus to collect food waste. For destroying used napkins, an incinerator is installed inside the amenity centre. Dustbins are placed in every classroom for promoting cleanliness in classrooms and to create a fresh atmosphere for their classroom teaching learning experience. Liquid waste in the college is also effectively disposed into the underground tanks installed in each department. Effective measures are taken to keep waste water away from other usable water bodies. The flow of rain water and liquid waste are diverted through separate canals. Rainwater is collected in an open-pond and it is also harvested in the concerned unit in the campus; and this helps in meeting the shortage of water in the campus. E-wastes are collected every six months and are sold out with the permission of the concerned authorities.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	[View File](#)
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and	**B. Any 3 of the above**

energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	View File
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

A number of initiatives by the College helped provide an inclusive environment. Students took part in activities which made them come in touch with the rural community near the institution. This helped infuse a sense of social responsibility among the students. They participated in numerous socially responsible activities like food kit distribution, awareness campaign for election, material distribution for cancer patients and cleaning activities. Masks and sanitizers were made and distributed to students, staff and the community as part of the relief work held during the pandemic. Such programs helped overcome socio cultural barriers. Mingling of students with the community made them aware of the current issues faced by the society in which they are also a part of. Students are encouraged to share part of their resources with the less privileged members in the society. They could give proper guidance to those in the nearby localities regarding personal and societal cleanliness during the Covid-19 pandemic. In order to keep a healthy mind and body, an online Yoga training and awareness class was also conducted. These activities instilled in the students and staff a sense of belonging despite the diverse backgrounds from which they come.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Duty to one's country is of prime importance in the life of any citizen. As teachers, it is our foremost duty to inculcate values, rights, duties and responsibilities of citizens in students and staff alike. The year 2020-2021 stands as a unique year in the academic history due to the rampant online classes following the Covid -19 pandemic. The college activities started off with Quit India Day Quiz competition on 8th August 2020. This was followed by a poster making and quiz competition to mark the Independence Day. Gandhi Jayanti was celebrated with a webinar 'Gandhiji and Non-Violence'. The students cleaned the campus and their homes also. National Unity Day was observed with a quiz competition on 31st October, 2020. The Unity pledge was taken. Preamble Reading was held to mark the Constitution Day on 26th November, 2020. Republic Day

was observed with a quiz competition. Saneeth S, a final year student from the Department of History was a front line warrior in the fight against Covid when he volunteered a quarantine centre for eight months. Thus our college has lead from the front to instill values and responsibilities of dutiful citizens in students and staff.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Celebrations and Commemorative events have a decisive role in building the character of any individual. Iqbal College observes various National and International days, events and festivals. This year's World Environment Day was celebrated with a tree planting

drive ?Harithalayam". The importance of blood donation was driven home by a Poster making competition on World Blood Donor's Day on 14th June 2020. Reading Day was observed with ?Read a Book Challenge" on 19th June 2020. An online Yoga training and awareness class helped the students and staff to remain calm and fit on International Yoga Day on 21st June 2020. An awareness class was held to mark International Anti-Drug Day on 26th June. Message writing marked the World Population Day on 14th July 2020. The National Sports Day kicked off with the Fit India Movement on 29th August. The students showed off their talents on Coconut Day (02-09-2020) by making videos on the evergreen tree of Kerala. Teachers have great impact on the lives of students. September 5 was the day to honour teachers by writing letters to them. Many more occasions were celebrated this year through online mode. Ozone Day (16th September), Indian Air force Day (8th October 2020), AIDS Day (1st December 2020) and International Human Rights Day (10th December) were marked by making posters by enthusiastic students. The messages the students received through these special days will propel them to be compassionate human beings.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE - I

1. Title of the Practice

"Karuthal 2020" (Care)

2. Objectives of the Practice

- To provide assistance to the nearby rural community to tackle the present Covid 19 pandemic situation.
- To train the students to participate in societal needs and to instill in them noble values that would induce them to reach

out to those in need.
- To educate the community regarding the ways to protect themselves from Covid 19.
- To provide adequate help to the educationally and financially challenged strata of the society.

3. The Context

The college strives to produce intellectually competent, morally upright and socially committed individuals who are capable of creating a new world order built on love and goodwill. Numerous measures were undertaken by the institution to address the concerns of the people of the nearby areas. The college constantly endeavors to provide value based education to all students with special attention to the marginalized. The programme, 'Karuthal' broadened the vision of the students and enabled them to learn the valuable lessons of their responsibilities towards society and nearby communities. This section discusses the self motivated, healthy practices adopted by the college for the benefit and security of the staff and students of the college and nearby communities.

4. The Practice

Continuous efforts were being taken by the institution to provide best support to the nearby communities in times of Covid. As part of the programme, Karuthal, students made masks and sanitizers and distributed these free among teachers, students and the general public. Wheel chairs, walking stick, soft bed, medicine and food kit were distributed as part of palliative care activities. The students talked to the members of the nearby community about the Covid 19 pandemic. They also answered their questions and shared facts about the pandemic which enabled them to cope with their own stress. Such activities provided opportunities for the students to provide more stable support to those around them and prepare them to deal with the unpleasant situation of Covid 19 pandemic.

5. Evidence of Success

Social responsibility is an essential part of education. 'Karuthal' was an immense success as it benefitted both the students and the local community. The students who took part in the various activities of 'Karuthal' recognized the need to create a better world for the deprived and the needy with special focus on the lesser privileged members of the society. Voluntary donations from the students and the faculty helped to address the problems faced by several people to a great extent. The programme was successful as it

could instill in the students a moral and spiritual temper which can lead to their holistic development. The programme also benefitted the students as it helped to prepare them for a socially committed life.

6. Problems Encountered and Resources Required

One of the problems encountered was the difficulty to convince people regarding the significance of the usage of masks and sanitizers. It was observed that the people found it difficult to use of masks properly. The students also had to be careful about their own health. Another problem was that the programme could not be conducted on a regular basis as the student participants had to return to their studies. The expenses involved were shared by the students and staff by voluntary contribution. NCC/NSS volunteers also participated enthusiastically in making this venture a success.

BEST PRACTICE - II

1. Title of the Practice

"Greening the Earth"

2. Objectives of the Practice

- To implement new methods to utilize resources
- To educate students about the necessity of preserving environment
- To educate students about the importance of trees
- To conserve local biodiversity

3. The Context

The college has always striven to maintain a greener and cleaner environment. The painstaking efforts of the students and staff has successfully transformed the college and nearby areas into a green oasis of shady palms and fruit bearing trees. This helped in environmental protection as well as to maintain ecological balance.

4. The Practice

The students and teachers were actively involved in planting tree saplings and cleaning programmes in and around the college. A few families were selected to spread the awareness regarding maintenance of garden. Gardens were set up in a few selected nearby houses.

Activities were classified into those done within the campus and those done outside the campus. Placards with messages on Environmental Conservation were fixed at different locations in the college. Events like talks by experts, quiz, essay writing, slogan writing etc. were organized to create awareness among students. Important days related to the environment were observed in the college with competitions and poster displays.

5. Evidence of Success

These activities helped students to appreciate environment. It also helped them to involve in addressing the environmental issues of the locality. It helped to inculcate interest and generate awareness among the students on ecological importance. The greenery helped to provide a serene atmosphere in the campus. The classrooms were well ventilated and the thick vegetation inside the campus helped to maintain a cool temperature in the campus. This also helped in keeping the campus pollution free.

6. Problems Encountered and Resources Required

The people often took it for granted the greenery which they are blessed with. The follow up activity of maintaining the saplings planted was a laborious task. The wild plants often swallowed the saplings. Water logging was another problem encountered due to excess rainfall and the saplings got destroyed.

File Description	Documents
Best practices in the Institutional website	https://www.iqbalcollege.edu.in/iqac?page=Best%20Practices
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college is located in a biodiversity hot spot area of Western Ghats. So the teaching- learning experience is in-keeping with the protection of the environment. The college actively intervenes in the socio-environmental issues of the community. Majority of the college activities – webinars, awareness classes, NSS/NCC extension activities and project works undertaken by teachers/students for

their professional and academic development revolve around environment related topics and issues. Students and staff members planted seedlings of fruit plants in the campus and in their homes as part of the greening the Earth mission undertaken by the college. Various competitions to heighten Nature awareness were held in the course of the year. Nature photography, Poster making, Quiz, Collage making are a few which deserve special mention. Students made and distributed paper bags to nearby shops to create awareness on the need to discard plastic bags due to their negative impact on Nature. Bird watching is undertaken enthusiastically by the students to explore the treasures of Nature. Rain water harvesting is done to drive home the message of water conservation. The college had been at the forefront to create environmental awareness in the locality and the programmes conducted benefit the community at large.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- Decided to improve facilities for the differently abled by introducing lift for easy access of class rooms.
- Decided to beautify campus by planting more medicinal plants.
- Decided to harness solar power.
- Decided to encourage the use of battery-operated vehicles by students and staff.
- Decided to modernize waste management